# Meeting Attendance

* Isaac Cheng
* Ryan Storey
* Sofia Reid
* Barnie Gill
* Oskar Oramus
* Sam Shailer
* Matt Collison (client)

# Client Feedback

* Move some features from the ‘must have’ category into the ‘should have’ category of MoSCoW matrix
  + Need to redesign version release cycle plan to reflect this
* Version release cycle plan should extend to end of project
  + Separate them in different files for readability
    - Can summarise the earlier features in fewer branches for readability
* Verification; USP
  + Ways of attracting users for the app
* Consistency
  + Encouraging students to keep up with their workload (after a strong start)
* Visual design tools such as Webflow and BuilderX are encouraged
* AWS Educate for university discounts/access
  + Provision available if needed for credit
* Backlog tasks should be specific as opposed to general
  + Ensure tasks are decomposed after specification
  + Can move things back into the backlog after specifying a task